

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
PARCEL TAX OVERSIGHT COMMITTEE
NOVEMBER 10, 2021
MINUTES**

- Call to Order** Assistant Superintendent Daniel Hillman (Greg Medici on vacation) called the meeting to order at 5:00 PM virtually via google Meet.
- Attendance** Members present: David Ash (arrived 5:26PM), Nancy Chen, Bryan Gesicki, Diane Mansek (left at 6:00PM), Bridgit Pelley, Mark Rasiah, Scott Reider, Karen Robman, Valerie Williams and alternate Adrienne Cummings
Administrators present: Assistant Superintendent Daniel Hillman and Board Member Shelley Clark
- Open Session Agenda** Assistant Superintendent Daniel Hillman opened the meeting by briefly explaining the agenda items and the goals for this meeting.

Motion to accept agenda by: Bridget Pelley, second by Mark Rasiah. (8-0)
- Purpose and Goals of the Committee – Policy and Brown Act** Mr. Hillman reviewed Board Policy and Administrative Regulation 1221, which explains in detail the purpose of the committee and the rolls and responsibilities for each member. He offered a brief explanation of the Brown Act and reviewed the Brown Act highlights which govern public meetings, dictating how this committee may operate while serving the public and Board of Education.
- Election of Chairperson** Ms. Pelley nominated Mr. Scott Reider as chair-person. This was second by Ms. Williams. (8-0)
- Public Comment** There was no public comment.
- 2020-21 Unaudited Actuals** Mr. Hillman reviewed the district’s 2020-21 Unaudited Financial Report and explained the components of the revenue and expense categories. He then reviewed the actuals budget report showing how the parcel tax funds were spent and finally the parcel tax fund accounting reconciliation.
- Next Meeting Date(s)** Next meeting will be January 12, 2021. Time to be decided. Meeting for early February will be decided.
- Adjourn** Motion to adjourn the meeting at 6:06pm made by Ms. Pelley, second by Mr. Ash (8-0)