

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT  
PARCEL TAX OVERSIGHT COMMITTEE**

**JANUARY 12, 2022**

**MINUTES**

<b>Call to Order</b>	Chairperson Scott Reider called the meeting to order at 5:00 PM virtually via google Meet.
<b>Attendance</b>	Members present: David Ash, Nancy Chen, Bridgit Pelley, Mark Rasiah, Scott Reider, Karen Robman, Valerie Williams and alternate Adrienne Cummings Administrators present: Chief Business Officer Daniel Hillman and Board Member Shelley Clark
<b>Open Session Agenda</b>	Chairperson Scott Reider opened the meeting by briefly explaining the agenda items and the goals for this meeting.
<b>Acceptance of Minutes</b>	Motion was made to accept the agenda: (7-0)
<b>Public Comment</b>	There was no public comment.
<b>Planning/Preparation for the 2020-21 Annual Report</b>	<p>Chief Business Officer, Daniel Hillman explained that district staff are here to support the committee members and provide information and technical help. It comes down to how the committee wants to run the meeting and the district is here to help in way.</p> <p>Mr. Reider reviewed the draft presentation, basically reviewed the format, final numbers will still need to be entered and then a final edit. Each slide was discussed. Ms. Pelley requested the district's unaudited financial reports, was unsure of which type of financials are used to prepare the final numbers. Board Member Shelley Clark explained that the presentation is prepared by the committee and the district provides the backup documentation for them to examine and verify numbers. District personnel are more of a support role but it is very important that the report comes from the committee.</p> <p>Mr. Reider has no other changes to the report other than to request the support of the district to provide the final numbers and graph.</p> <p>Ms. Clark confirmed that they do work with the unaudited actuals as the final audit report is not prepared in time for the committee to use. They are basically the same thing. In addition they do need to see the list of employees that are funded by the parcel tax. Ms. Pelley will prepare the slide deck and Mr. Reider will give final review to discuss as the next meeting.</p>
<b>Next Meeting Date(s)</b>	Next meeting will be held the first or second week in February. Mr. Reider asks that Ms. Corsetti send out a Doodle poll to the committee.
<b>Adjourn</b>	Motion to adjourn the meeting at 5:29pm made by Ms. Pelley, second by Mr. Ash (7-0)