



**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, California 94526  
Educational Services  
(925) 552-2955 • FAX (925) 837-9247

---

## **ANNOUNCING A CERTIFICATED MANAGEMENT POSITION**

<b><u>POSITION</u></b>	Program Supervisor, Special Education
<b><u>BEGINNING</u></b>	2024-25
<b><u>SALARY</u></b>	Management Salary Schedule \$117,989 - \$159,953 + \$3,429 Masters for a 208 day work year. Generous benefit package includes District paid medical, dental, and vision coverage, as well as long-term disability and life insurance.
<b><u>BASIC FUNCTION</u></b>	Under the supervision of the Directors, Special Education, implements and coordinates the District's special education program, pursuant to District policy state and federal statutes and relevant regulations.
<b><u>DESCRIPTION</u></b>	<p>A Special Education Program Supervisor will:</p> <ul style="list-style-type: none"><li>• Provide the administrative leadership for and meets the legal requirements of the Individual Educational Program (IEP) process.</li><li>• Help parents and staff understand their rights and responsibilities as required by law.</li><li>• Provide assistance to site personnel regarding development and implementation of special education programs.</li><li>• Provide administrative leadership for program organization and curriculum development of Special Education services.</li><li>• Work collaboratively with district staff and/or other organizations/individuals in an effort to resolve parent complaints or respond to parent inquiries/requests for information.</li></ul>
<b><u>QUALIFICATIONS</u></b>	<ul style="list-style-type: none"><li>• Master's Degree.</li><li>• Major in Special Education preferred but not required.</li><li>• Progressive postgraduate training and experience in the areas of education, child development, curriculum development and learning theory.</li><li>• Appropriate State Teaching Credential</li><li>• Appropriate State Administrative Credential</li></ul>
<b><u>APPLICATION</u></b>	EdJoin: <a href="https://www.edjoin.org/Home/JobPosting/1968802">https://www.edjoin.org/Home/JobPosting/1968802</a>
<b><u>CLOSING DATE:</u></b>	<b>Until Filled</b>